

The Heights

**Notice is hereby given that the 20th Annual General Meeting of the Company
will take place on Tuesday 23rd June 2020
at High Wycombe Cricket Club, London Road, High Wycombe HP11 1DE
Commencing at 7.00pm**

1. Apologies for absence
2. Declaration by directors of any vested interest
3. To approve the minutes of the 19th Annual General Meeting held on 26th November 2019
4. Matters arising not covered by the agenda
5. To receive the Directors report for the year ended 31st December 2019
6. To receive the Accounts and Financial Statements for the period ending 31st December 2019
7. To re-appoint Flats Management Co. Accounts Limited as the Accountants for the company
8. To re-appoint Lenton & Associates Ltd as Company Secretary
9. To call for any nominations to the board from among the members present
10. To consider and if thought fit to re-elect the following members who being eligible offer themselves for election to the Board together with any other nominations made from agenda item 8 above;
 - Paul Danks
 - Rachel Pugh
 - Alan Mitchell (representing M3 Property Partners Ltd)
11. To receive and interim report from Neil Douglas
12. To discuss any other business that may be conducted at an Annual General Meeting
13. A General Meeting for Owners and Tenants will follow the AGM,

By order of the Board

CT Lenton
Secretary
9th March 2020